

# **GENERAL POLICIES**

The Policies and Local Ground Rules for Atlee Little League will govern all league play, all-star, tournament team selection and participation. These rules cannot be modified unless the Board of Directors, by a four-fifths majority vote of those Directors present at a meeting of the Board of Directors approves an exception for the current season. This is the only procedure for approving an exception to the Policies and Local Ground Rules unless otherwise noted in this document.

The Policies and Local Ground Rules may be altered, amended or changed only through the following process. The President of the Board of Directors of Atlee Little League may appoint a "Policies and Local Ground Rules Committee" (the Committee) any time between July and December of each year. If such committee is appointed it will solicit input from all members of the Atlee Little League Board of Directors. This condition will be met if the committee solicits input from all the members of the Board of Directors who are present at a regularly called meeting of this Board and such a request is recorded in the minutes of the meeting. The committee shall consider all input from any source and propose to the Board of Directors of Atlee Little League any such changes as it, in its sole discretion deems to be appropriate at a December meeting of this Board. The amendments shall not be voted on at the time they are first presented. Rather, they will be discussed. The committee shall use this discussion and any subsequent comments to refine their proposed amendments. At a subsequent meeting of the Atlee Little League Board of Directors, neither fewer than two weeks nor more than eight weeks after initial discussion, the chair of the committee or his/her appointed representative may move to alter, amend, or change the Policies and Local Ground Rules. If such a motion is dually seconded and approved by more than four-fifths majority of the members of the Atlee Little League Board of Directors present at the meeting, the Policies and Local Ground Rules for Atlee Little League shall be altered. This document may be altered by no other means.

# TABLE OF CONTENTS

1.	GENERAL POLICIES		
2.	PLAYER AGE REQUIREMENTS2		
3.	MANAGERS, PLAYERS AND UMPIRES		
4.	PARTICIPATION IN SCHOOL PROGRAMS		
5.	LOCAL GROUND RULES		
6.	PROTECTIVE EQUIPMENT 11		
7.	LEAGUE PLAYOFFS		
8.	TOURNAMENT TEAMS		
9.	FIELD USE POLICIES		
10.	CODE OF CONDUCT, COMPLAINT, AND GRIEVANCE POLICY MANUAL		
ACKNOWLEDGEMENT FORM			

# **GENERAL POLICIES**

# 1. GENERAL POLICIES

- **1.1.** Before the regular season begins, teams are limited to three practices (includes practice games) per calendar week (Sunday through Saturday). Once the regular season begins, teams are limited to one practice per calendar week. Batting practice and warm up drills prior to games do not count as practices. Practices shall not exceed two hours.
- **1.2.** No more than four practice games may be played between league teams before league play. No such practice games are allowed once league play has begun.
- **1.3.** Players, managers, and coaches from each team will meet at home plate after each game to shake hands.
- **1.4.** To help ensure proper behavior at Atlee Little League activities, all managers, coaches, board members, parents, their guests and players will be expected to read and sign the 2017 Atlee Little League Code of Conduct, Complaint and Grievance Policy Manual.
- **1.5.** Anyone ejected from a game is subject to the penalties set forth in the 2017 Atlee Little League Code of Conduct, Complaint, and Grievance Policy Manual

# **PLAYER AGE REQUIREMENTS**

# 2. PLAYER AGE REQUIREMENTS

**2.1.** Players are eligible to participate in baseball and softball divisions as indicated in table below:

Division	LEAGUE AGE(S)		Exceptions
Senior League Baseball	15 and 16	-	14 years old may play up
Junior League Baseball	13 and 14	-	12 years old may play up
Intermediate Baseball	11 thru 13	-	10 year olds cannot play up 14 year olds cannot play down
Little League Baseball	11 and 12	-	10 year olds may play up 13 year olds cannot play down
Minors 9/10 Baseball	9 and 10	-	8 year olds may play up and 11 year olds may play down Minors 9 Baseball will be a separate division from Minors 10 if each division reaches a minimum 5 teams
Minors 7/8	7 and 8	-	6 year olds may play up and 9 year olds may play down
Minors 6/7	6 and 7	-	6 year olds may play up and 8 year olds may play down
Senior League Softball	15 and 16	-	14 year olds may play up
Junior League Softball	13 and 14	-	12 year olds may play up
Little League Softball	11 and 12	-	10 year olds may play up
Minor 9/10 Softball	9 and 10	-	8 year olds may play up and 11 year olds may play down
Minor 7/8 Softball	7 and 8	-	6 year olds may play up provided that they have played one season of T-ball or coach pitch. 9 year olds may play down
Coach Pitch/T-Ball 2	5 and 6	-	5 year olds must have played one season of T-ball
Tee Ball 1	4 and 5	-	6 year olds may play down

Players requesting to play up, may only do so in such division in accordance with Table A. A player choosing to play up in a division is required to participate in tryouts for that division. A player may only be drafted in upper divisions if authorized by the parent or guardian. Parents and/or guardians are to acknowledge that playing up may require a child to participate in games/practices scheduled for the later time slots.

**2.2.** Players that are one (1) year above in league age may play down in accordance with the chart in section 2.1, if approved by the Atlee Little League Executive Committee.

# PLAYER AGE REQUIREMENTS

The Atlee Little League Board of Directors cannot grant approval for any players wishing to participate outside of the guidelines stated in chart 2.1. These waivers must be submitted in writing by the President of Atlee Little League to the Little League charter committee. If waiver is granted, only then can Atlee Little League allow a player to participate outside of the guidelines. (Example: A league age 13 child wishing to participate in Little League Baseball (11/12), would need an approved waiver to do so).

**2.3.** No player will be exempt from division rules due to skill level. If safety concerns arise and if the age rules specified in section 2.1 allow it, a parent or guardian only, may make a request to the VP of Baseball or VP of Softball to have their child moved to a lower division of play.

# MANAGERS, PLAYERS AND UMPIRES

#### 3. MANAGERS, PLAYERS AND UMPIRES

- **3.1.** All divisions of baseball and softball shall have a maximum of two coaches and one team manager.
- **3.2.** If an umpire has a problem with a manager, coach, player, parent, or spectator, he/she should notify the Atlee Little League President.
- **3.3.** Managers shall notify the respective division director of any problems related to players, umpires and/or parents.
- **3.4.** In the divisions of Minors Baseball 9/10 and Little League 11/12, all team managers will be required to carry a team book provided by the league to maintain accurate pitching and catching affidavits. These records must be signed by the official scorer and opposing manager at the end of each game. This book must be available at the start of each game. This affidavit will include the following information:
  - Pitcher name, league age, and number of pitches thrown
  - Catcher name and number of innings caught
  - Names of any players who did not meet minimum play requirements (as defined by division rules) and the reason why these play requirements were not met
  - Managers will be required to provide these documents at any request of opposing managers for the prior week of play before each game. This information must also be provided upon request by any Atlee Little League official. Each manager shall also input this information into the online document provided by Atlee Little League within 24 hours at the end of their game.
  - Managers who fail to comply with these rules will be subject to disciplinary action under the 2017 ATLEE LITTLE LEAGUE CODE OF CONDUCT, COMPLAINT, AND GRIEVANCE POLICY.
- **3.5.** Umpires may only umpire games that are two or more divisions below the division that the umpire would play in (i.e., an umpire who is of Senior League playing age may not umpire in the Junior league or above, but may umpire in Little League)

# **PARTICIPATION IN SCHOOL PROGRAMS**

#### 4. PARTICIPATION IN SCHOOL PROGRAMS

- **4.1.** It is Atlee Little League's policy and intention to support all middle and high school teams and programs. Utmost consideration is to be given to the student athlete's safety and his or her commitment to the school program. Therefore, the following guidelines are to be followed by the managers and coaches of Atlee Little League.
- **4.2.** No Atlee Little League manager or coach will request, require, or cause a player to miss or to be late to a school program, function, game or practice.
- **4.3.** No player should be allowed to pitch in an Atlee Little League practice/game if he/she has pitched in a school/travel ball game on the same day.
- **4.4.** No player will be required to participate in an Atlee Little League practice before or after a school practice/game without the consent of the parent and/or guardian.
- **4.5.** No high school varsity team player will participate with an Atlee Little League team until the school season has ended or before the school coach has released the player to the President of Atlee Little League.

# 5. LOCAL GROUND RULES

- **5.1.** Except as noted herein, Little League Official Regulations and Playing Rules will govern all play at Atlee Little League including Inter-league games.
- **5.2.** Atlee Little League games will be subject to the time limits as set forth below:
  - A. Big League, Senior, Junior League Baseball, Senior and Junior League Softball: No new inning will start after two hours of total playing time. In addition, games shall end after two hours and fifteen minutes of total playing time if a later game is scheduled on the same field (including make-up games) \*
  - **B.** Minor 9-10 Baseball, Little League Baseball, and Little League Softball: No new inning shall start after one hour and forty-five minutes of total playing time or six innings whichever comes first. All regular season games shall have a two hour drop dead time limit.
  - C. Minor 7/8 Baseball, Minor 9/10 Softball and Minor 7/8 Softball: No new inning will start after one hour and forty-five minutes of total playing time or six innings whichever comes first. If the home team is winning in the last inning and time permits, the home team should still bat the last half of the inning. \*
  - **D.** Coach Pitch/T-Ball 2: Games will end after one hour and fifteen minutes from the scheduled start time.
  - E. Tee Ball: Games will end forty-five minutes from the scheduled start time
  - F. All playoff games in all divisions of play will be exempt from time limits

\* EXCEPTION: No game shall be subject to a time limit until it is considered a complete game under Little League Rules.

- **5.3.** Teams shall divide available time before a scheduled game for infield practice, with the home team being first. If applicable, batting cage use for one hour before game time will be limited to thirty minutes for each team, with home team being first.
- **5.4.** Atlee Little League will use a continuous batting lineup in all divisions of play and all players must play in the field at least every other inning. All players in Minors Baseball and Softball 6/7, 7/8, 9/10 must play at least one inning in the infield.

**Exception 1:** Intermediate Baseball will be subject to all regulations stated within the 2017 Little League Baseball Rules and Regulations (Green Book)

**Exception 2:** All inter league play must abide by the 2017 Little League Baseball Rules and Regulations or the 2017 Little League Softball Rules and Regulations (orange book). There will be absolutely no house rules used in interleague play.

- 5.5. Minor League Baseball and Softball Divisions:
  - A. A half inning will be complete when the batting team has scored five runs or three outs are made, whichever occurs first. Any runs that score on the last play of an inning which exceed five for the inning will not count toward the game score. As allowed under the Little League Rule 4.10(e) Note (2), the 10-run slaughter rule will NOT be utilized.
  - **B.** In the event an umpire is not available, each team shall provide a coach or manager to call balls and strikes from behind the pitcher when that team is on the field. The coach or manager calling balls and strikes also calls plays at second base and home plate. The base coaches shall call plays at their respective base. The home team umpire will be considered the umpire-in-chief.
  - C. The infield fly rule will be in effect for Minors Baseball 9/10 and above
- **5.6.** Minor 9/10 Softball:
  - A. Prior to a date determined within each season by the division director, after the third batter receives a walk or hit by pitch, the manager or coach of the batting team will pitch for the duration of the half inning. The strike count will be maintained. When the manager or coach is pitching, the batter may not advance to first base by walk or being hit by a pitch.
  - **B.** After the date determined within each season by the division director ,If a batter receives four balls, he/she will walk. There will be no manager or coach pitching. Bunting and stealing will not be allowed when the manager or coach is pitching.
- 5.7. Machine Pitch Baseball Divisions and Minor 7/8 Softball Division:
  - **A.** These divisions shall be machine pitch divisions and the assigned pitching machine will be used. There will be no "kid pitch" in these divisions.
  - **B.** The pitching machine speed will be set at the following:
    - Minor 7/8 Baseball- 38 m.p.h (46 ft from front of machine to back of plate)
    - Minor 6/7 Baseball- 34 m.p.h (46 ft from front of machine to back of plate)
    - Minor 7/8 Softball- 34 m.p.h
  - C. The player pitcher will stand outside the pitchers circle and even with the pitcher's rubber. The ball is dead if it strikes the pitching machine or a coach on the field, or if it comes to rest inside the pitcher's circle. In the event of a dead ball, the batter is awarded first base and all other base runners advance one base.
  - **D.** A coach from the hitting team will feed the pitching machine and call balls and strikes. Batters will not walk and will not be awarded first base if hit by a pitch.

The batter will be out after three strikes. A batter will receive no more than seven (7) pitches in an "at bat". A strike is a pitch that is swung at by the batter and is missed, or is fouled by the batter when there are fewer than two strikes; or touches the batter as the batter strikes at it. If the 7th or subsequent pitch is fouled, the batter will continue until he gets a hit or makes an out. Softball will be a max of five (5) pitches.

- **E.** If a pitching machine is not available for any game, such game shall be played using coach pitch. If coach pitch is employed, the coach pitcher may stand or kneel anywhere in the vicinity of the pitcher's mound.
- **F.** Stealing will not be allowed in Machine Pitch baseball. Bunting will be allowed in Machine Pitch 2 baseball.
- **G.** Base runners may, at their own risk, advance only one base on initial overthrow for a ball that remains in play. Runners may only advance one base for a ball ruled out of play.
- H. Minors 6/7 Baseball and Minor 7/8 Softball Only: Teams play with ten (10) defensive players with the additional player positioned in the outfield. Two defensive coaches are allowed on the field positioned behind the outfielders for Machine Pitch 1 and Minor 7/8 Softball.

Minor 8 Baseball and above: No defensive coaches are allowed on the field.

The following rules will apply to Minors 7/8 Baseball only:

- a. A 14foot circle (pitchers circle) will be drawn around the pitching machine. The circle will be divided with a line even with the anchor bar of the pitching machine. The player pitcher may not cross this line until the ball has been released by the machine. A play will be considered over when a player has control of the ball inside of the pitcher's circle. Runners may advance at their own risk until the ball is controlled within the pitcher's circle.
- b. A 30foot progression line will be used at every base. Once the ball is controlled inside the pitcher's circle, a runner will be allowed to proceed to the next base if he/she has crossed the progression line. If the runner has not, he/she will be sent back to the base of which he/she last rounded.
- c. A batter shall receive a max of five (5) pitches per at bat. If the 5th or subsequent pitch is batted foul, the batter shall remain at bat until he/she strikes out or puts ball in play. If the fifth pitch is deemed unhittable by both managers, the batter will be awarded one (or more) additional pitches until the batter receives a hittable pitch.

- d. Teams shall play with nine (9) defensive players. There shall be no additional player positioned in the outfield.
- 5.8. Tee Ball
  - A. All outfielders must position themselves on the outfield grass approximately ten (10) feet from the infield before play starts. Once the ball is hit they may come forward to the infield area. Up to two defensive coaches are allowed in the outfield and one on the infield near the pitcher.
  - **B.** An inning will be over when the last batter in the lineup has hit and the defensive team either earned an out or an infielder raises the ball in the infield in fair territory. Base runners shall not continue running the bases. If three outs are earned before the last batter has hit, the bases are cleared and the number of outs is reset to zero.
  - **C.** Bunting is not allowed.
  - **D.** The infield fly rule will not be enforced
  - **E.** Play will stop when an infielder raises the ball on the infield in fair territory. Runners more than half the distance to the next base when play stops will be allowed to occupy the next base. All others will return to the previous base unless they are forced to the next base.
  - F. The adult base coaches will umpire. No player base coaches will be allowed.
  - G. All players must play in the infield during the game
- **5.9.** Coach Pitch/T-Ball 2

This is a new offering to the kids of Atlee Little League for 2016. Rules may be altered and changed during the season in order to offer the optimum environment for fun and learning. Managers and Coaches are not allowed to alter these rules. Managers and Coaches should direct these changes to the division director; they in turn will forward these requests to the Vice President of Baseball for approval.

- **A.** Defensive Players: Ten (10) players may play defense at one time. No player shall sit the bench in consecutive innings. Infielders must play standard infield positions. All outfielders must play in the grass.
- **B.** Offensive Players: All players will be in the batting lineup at all times. The lineup shall be rotated every game in such that no player bats in the same place of the lineup.
- **C.** Batting: Offensive Coach will pitch 3 balls to the batter. If the last ball is fouled, the batter will continue to bat until they put the ball in play, misses, or doesn't swing. Upon striking out, a tee will be put in place for the batter to hit off of.

The coach pitcher should stand or kneel twenty feet from home plate while pitching.

- **D.** Batting Limit: Every player in the lineup bats in an inning. A double will be the most base that a batter can be awarded. A double can be awarded when the ball is hit past the outfielders and a play is not made on the ball. (Play: an outfielder while attempting to play a hit ball puts a glove on the ball) This rule will apply to the last player in the lineup.
- **E.** After obtaining the third out, the offensive team must clear all the base runners but will continue through the end of the lineup.
- F. There will be no bunting, base stealing, or running on overthrows
- **G.** The catchers position will be utilized. Catchers must wear helmet/mask, shin guards, chest protector and protective cup while on defense.
- **H.** No player should play the same position twice in one game. No player shall play the outfield in consecutive innings

# **PROTECTIVE EQUIPMENT**

# 6. **PROTECTIVE EQUIPMENT**

- **6.1.** Players must wear batting helmets with face shields when batting, running the bases, or coaching 1st or 3rd base during regular season play. This includes batting practice in the batting cages.
  - **Exception:** Face shields will be optional for the Majors Division (11/12) and above. Atlee Little League will not remove face shields from the helmets issued by the league. Team managers reserve the right and shall require a face shield to be worn by those players they deem to be at risk for their safety.
- 6.2. All male players must wear a protective cup
- **6.3.** A catcher's mask must be worn by any player warming up a pitcher in the bullpen area.
- **6.4.** All players playing the pitcher's position in all divisions of softball will be required to wear an approved infielder's facemask. Atlee Little League will provide one facemask per team as standard issue equipment.

# LEAGUE PLAY-OFFS

# 7. LEAGUE PLAYOFFS

7.1. All Baseball divisions of Minors 7/8 through Juniors and Softball divisions of Minors 9/10 through Juniors will have end of the season playoffs. Each team participating in these divisions will be entered into the playoffs in their respective divisions. A minimum of three teams must have played in the division. The playoffs will consist of Atlee teams only, in the case of where inter-league games were involved during the regular season. At the end of the regular season, each team will be seeded for the playoffs based on best overall win-loss record starting with first and so forth until all teams are seeded. Inter-league games played will count toward the overall win-loss record. Softball 9/10 will use an unseeded playoff format.

The division champion will be determined by the winner of the end of the season playoffs. All games played in the regular season and playoffs will count towards the minimum requirements for both league and player eligibility toward the post season.

**7.2.** If there are teams tied at the end of the regular season, the tie will be broken by first reviewing their head to head record. In the event they are still tied, a coin flip will determine the higher seed.

# 8. TOURNAMENT TEAMS

Atlee Little League is committed to making the All Star (District 5 and Invitational), selection process as transparent, accountable and inclusive as possible. In all circumstances, the League will attempt to field teams for all post season eligible divisions. If for some reason a team cannot be fielded, then this decision must be voted on and approved by majority vote of the ALL Board of Directors

**8.1.** All-Star Executive Committee

The All Star selection process will be managed for each division by its All- Star Executive Committee.

The All-Star Executive Committee will consist of three voting members and a record-keeper:

- The voting members will consist of the following individuals
  - The VP of Baseball (or softball)
  - Respective Division Director for said division (D5 and Invitational eligible divisions)
  - One other board member selected by the VP of Baseball (or softball), League President, and division director
- The record-keeper will be the League Secretary or their proxy. Their role will be to keep accurate notes of all proceedings
- For example for Majors All-Star baseball teams, the All-Star Executive Committee would consist of the following individuals:
  - The VP of Baseball
  - The Majors Baseball Division Director
  - One other board member selected by the VP of Baseball (or softball), League President, and division director
  - The record keeper (non-voting)
- For example for Majors All-Star softball team, the All-Star Executive Committee would consist of the following individuals:
  - The VP of Softball
  - The Majors Softball Division Director
  - One other board member selected by the VP of Baseball (or softball), League President, and division director
  - The record keeper (non-voting)

- In cases in which there is a conflict of interest, the member will recuse themselves: and, the Atlee Little League Board will select a replacement committee member. Reasons for recusal will include:
  - The committee members has a child playing in the division under consideration
- **8.2.** All league players of the appropriate age, who have met eligibility requirements per the Little League rulebook will be eligible, including those players who have played up into a higher age division.
- **8.3.** All players in each post season eligible division will automatically be placed on the ballot for all divisions of which they are eligible for. There is no guarantee that said child will be chosen for their respective division post season team(s). Parents will have the option to decline the invitation if their child is selected to a post season team.
- **8.4.** All Star Manager Selection

The All Star Executive Committee will have the deciding vote on the final list of managers and coaches.

- A. Any regular season manager/coach interested in managing a tournament team in their respective age group, must declare their intention by May 10th (formerly May 21st) of the current season. All declarations must be submitted on the Atlee Little League tournament team declaration form.
- **B.** No manager or coach shall miss more than three (3) practices and no games for the duration of the tournament unless ill or injured. A form letter must be signed by all managers and coaches stating that they understand this requirement. All practice schedules will be drawn up by the team manager in conjunction with the ALL All Star Executive Committee. All practices that are scheduled will be considered mandatory.
- C. Manager selection:
  - All managers in all divisions will be selected using the same process
  - The All-Star Executive Committee will interview manager candidates starting no earlier than May 13<sup>th</sup> and ending no later than May 21<sup>st</sup>.
  - Any manager or coach from the Little League season will be able to nominate themselves for manager positions. The manager or coach must:
    - Be a Little League member in good standing financially
    - Must have the ability to represent themselves and the league well: any season ejections will be considered a strong disqualifier for candidacy

- Manager candidates will be evaluated based on the following criteria:
  - Atlee Little League history, including any feedback received from parents
  - Baseball/softball knowledge/credentials
  - Player knowledge
  - Input from non-All-Star coaches and managers (through a vote or direct communication)
  - Personal commitment to the task
- The All-Star Executive Committee will select managers by majority vote of the Committee.
- All-Star Executive Committee members will recuse themselves from voting on any manager candidate in one of the following circumstances, but will be asked for his/her opinions:
  - they participate with the manager candidate in a Little League capacity
  - they participate with the manager candidate in a travel ball capacity
- If a committee member must recuse themselves, the Atlee Little League Board will
- Minutes from All-Star Executive Committee deliberations will be recorded: and, will be distributed to other ALL Board members, if deemed appropriate by the ALL Executive Board.
- **8.5.** All-Star Player Selection (District 5 and Invitational)
  - Each regular season manager will be presented with a ballot with the names of every eligible player listed alphabetically by team.
  - Each person voting will be instructed to vote for players that they feel will best represent Atlee Little League. The All Star Executive Committee will have the deciding vote on the final list of approved players, managers, and coaches. Each person voting will be instructed to vote for no more than the number of players designated for such team. Although, all players from the age group will be on the ballot, managers may only vote for players that were discussed as the most deserving at the All Star meeting amongst the managers. In addition, each manager voting will be required to put their name on their ballot in the event of any question from the ALL All Star Executive Committee. No other instructions will be given. Ballots with more than said votes and/or no name will be discarded.
  - The managers of each division will decide by majority vote to have 12 or 13 players on the respective roster.

**8.6.** All-Star Team Voting

Atlee Little League All-Star team players will be voted for by the managers in their respective divisions. Votes from each group will be counted separately by members of the ALL All Star Executive Board. The said number of players receiving the most manager votes will receive one (1), "All Star Team Vote." If there is a tie for the last place on the team then all tied players will receive one (1) "All Star Team Vote." The said players receiving the most "All Star Team Votes" (3 being the maximum possible) will be presented to the ALL All Star Executive Committee for approval.

- **8.7.** Tournament Team Voting
  - A. Atlee Little League All Star tournament team players and manager shall follow the same guidelines set forth for the D-5 teams.
  - **B.** 8 year old and 9 year old tournament team players and manager shall follow the same guidelines set forth for the D-5 teams. If eligible players for these teams played up in higher age divisions, then input from impartial higher division managers or coaches should be passed on to the voting managers and coaches.
- **8.8.** The All Star manager will have the ability to select the final TWO participants on the All Star team roster. The final two selections for that team will be selected by the manager from the players who finished in the eleventh through fourteenth place in voting. Ties are included. For invitational teams, the same process will be followed, but they will be selecting their twelfth and thirteenth slots on their roster. The thirteenth selection is optional at the discretion of the manager. In each case, the All Star manager must advise the ALL All Star Executive Committee stating the reasons for their selection(s)
- **8.9.** For the Minor 8 and Minor 9 Baseball All Star teams, coaches may discuss taking only one invitational team in the event there are fifty players or less for that specific age group. This must be discussed and voted on by the managers in that division, otherwise, two teams will be created.
- **8.10.** Voting for All Star teams are considered extremely confidential. Only those people designated to count the votes should see the results of the balloting. In reporting to the Atlee Little League Board of Directors, the ALL All Star Executive Committee should not disclose the votes received by individual players or the ranking of the players by votes received. If any other person needs information about the All Star voting, all participants should disclose as little information about the details of the voting as possible,
- **8.11.** The approved manager of each tournament team will be allowed to select the number of coaches allowed by the applicable tournament from those approved managers and coaches who are eligible to manage such team.

- **8.12.** The respective Division Director shall notify the players selected and approved to represent Atlee Little League as its All Star team no later than June 15th (or two weeks before the start of the tournament), but will make every attempt to confirm the final roster by June 15th so that practice can start as soon as possible. The Division Director should call the selected manager first, if possible, to setup the first practice time and place. The respective Division Director will ask a parent or guardian of the selected players to verbally commit to the practice and game requirements. If a player cannot commit to these requirements, the first alternate would be added to the team roster. No more than two alternate players including ties will be contacted unless the All Star team would have less than nine players or the All Star manager would like to consider additional alternates. Once the Division Director has notified all of the All Star team players, he/she may notify the All Star team manager of the entire roster for his/her team. After notifying a manager/player of his/her selection to the team, the Division Director should:
  - A. Notify the player or parent who was selected as team manager, the player fee, the tournament dates and when the first practice will take place.
  - **B.** Ask for a commitment to the player fee. (This is for league expenses such as entry fees, equipment, utilities, player's jerseys, hats, and other expenses.)
  - C. Ask for commitment to practices and tournament dates.
- **8.13.** Tournament team players must commit that they will miss no more than three (3) scheduled practices or a single game for the duration of the tournament, unless ill or injured. A form letter must be signed by the player and the parent/guardian stating that this requirement is understood. A player that is removed from or that leaves a team prior to the end of the District tournament or Invitational tournament may forfeit the right to participate on an Atlee Little League tournament team the next year he/she returns to league play. (Subject to the decision of the Atlee Little League Board of Directors).

# CODE OF CONDUCT, COMPLAINT, AND GRIEVANCE POLICY MANUAL

#### 9. FIELD USE POLICIES

- **9.1.** Alcoholic beverages are strictly forbidden from the Atlee Little League Complex including the parking lots.
- **9.2.** Pets are not allowed on the Atlee Little League Complex. Service animals are not considered pets
- **9.3.** All vehicles must be parked in designated parking areas and may not be inside the interior gates.
- **9.4.** All bikes, motorcycles, and mopeds must be parked in designated parking areas and may not be ridden throughout the Atlee Little League Complex.
- **9.5.** All games will be immediately suspended when there is lightening or thunder in the vicinity and everyone shall be directed to their vehicles for at least twenty (20) minutes. Play will resume no sooner than twenty (20) minutes after lightening passes. Atlee Little League urges every adult to remember that the safety of our children is far more important than any ballgame. If players and parents do not go to their vehicles, the Board member on duty reserves the right to declare the game(s) over and will not be rescheduled for continuation.
- **9.6.** The home team score keeper is the official score keeper
- **9.7.** Scorer's boxes may be occupied only by the score keepers, one scoreboard operator (for fields with electric scoreboards), and league officials. These individuals may not direct any comments toward the players, managers, coaches or umpires other than as required as the official scorekeeper.
- 9.8. Each team will clean up the area around the field, stands, and dugout after each game
- **9.9.** Batting cages are not to be climbed or swung on. Batting helmets must be used in the batting cages at all times. Only one manager or coach and one player shall be in the batting cages at a time.
- 9.10. Soft toss into fences is limited to wiffle balls
- 9.11. Warm-up throwing shall be done in the outfield
- **9.12.** For fields with grass infields, managers/coaches shall stay off of the infield grass while hitting infield/outfield practice and pitching to batters.
- **9.13.** Before each game, the home team is responsible for lining the field, setting out the bases and pitching machine (if applicable), and other preparation work necessary for the field to be in playable condition. All field preparation must be completed before the scheduled start of the game. The start of the games will not be delayed for lining of the fields. Teams must vacate the infield before the game to allow for field preparation.

# CODE OF CONDUCT, COMPLAINT, AND CRIEHANCE PROLOTY MANVAL

- **9.14.** After the last game of each day, the visiting team is responsible for raking the pitcher's mound and the home plate area, putting away the bases and pitching machine. (if applicable)
- **9.15.** A heat index guideline is in place to limit player's exposure to excessive heat conditions. The safety officer and Board member on-duty will monitor conditions and make the determination if practices and/or games will commence at the Atlee Little League Complex. Activities will be suspended when the heat index (temperature & humidity) is greater than or equal to 105 degrees which is consistent with VHSL Heat Guidelines.